



**210.03 Service Bulletins and Instructions and FAA Regulations File**

Dates: 1960 -  
Volume: 44 Cu. Ft.  
Annual Accumulation: 1 1/2 Cu. Ft.  
Arrangement: Chronological

This record series consists of service bulletins and instructions issued by the respective manufacturers. Also included are the FAA documents consisting of airworthiness directions, aircraft specifications, regulations, etc.

This item supersedes State Records Application 87-63, item 97, to provide for the incorporation of the file series into this revised records disposition application. (No change in the previously approved disposition is proposed.)

**Recommendation:** Retain in office until administrative value has expired, then dispose of.

**210.04 Aircraft Maintenance Logs and Work Orders (Originals)**

Dates: 1960 -  
Volume: 5 Cu. Ft.  
Annual Accumulation Negligible  
Arrangement: By aircraft

The maintenance logs are kept physically within each aircraft. The recommended disposition for the logs and work orders is based on FAA regulations.

This item supersedes State Records Application 87-63, item 98, to provide for the incorporation of the file series into this revised records disposition application. (No change in the previously approved disposition is proposed.)

**Recommendation:** Retain in office for two (2) years after the retirement of the respective aircraft, then dispose of providing all audits have been completed under the supervision of the Auditor General, if necessary, and no litigation is pending or anticipated.